

**Questionnaire of Gram Panchayat(GP)/Village Council(VC) for for Gram Panchayat Development Plan Award (GPDPA) 2021 for the Appraisal Year 2020-21
GPDP Award**



Note:

1. Please enter answer /reply in the box provided against each question.
2. Please attach documentary proof (like Photo, MOM of Gram Sabhas, other Documents) in support of Answers through the link provided at the end of the questionnaire.
3. BLC/DLC/SPPAC should ensure evaluation and verification of each question with utmost care. Evaluation & verification should be critical and clear.
4. BLC/DLC/SPPAC should ensure all the requisite documents to be uploaded on the Panchayat Awards portal. All the uploaded documents should be correct, properly structured and verified in prescribed format by SPAAC/State Government.

Total Marks : 100.0		
Sl.No	Topic/Subtopic Name	Question Description Max.Marks
1	Participatory Planning Approach/Approval of GPDP	<p>Whether the Gram Panchayat Development Plan (GPDP) of 2020-21 is approved by the Gram Sabha?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p>
2	Participatory Planning Approach/Gram Sabha Meeting	<p>Are the Minutes of the Meeting MoM of Gram Sabha available in which GPDP of (2020-21) has been documented and approved? Necessary proof of document MoM must be uploaded through the link provided at the end of the questionnaire. (Instructions: The MoM should be approved between 1st April 2019 to 31st March 2020 by the Gram Sabha. The Date/Month/Year of the Gram Sabha meeting should be clearly mentioned in the MoM. It should be duly signed by Sarpanch / Gram Pradhan and GP Secretary).</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p>
3	Participatory Planning Approach/participatory tools	<p>Please select the participatory tools (Participatory Rural Appraisal i.e. PRA) from the following which have been used during the time of data collection for preparing GPDP</p> <p align="center">Participatory Tools</p> <p><input type="checkbox"/> Social Mapping</p> <p><input type="checkbox"/> Resource Mapping</p> <p><input type="checkbox"/> Transect Walk</p> <p><input type="checkbox"/> Seasonal diagram</p> <p><input type="checkbox"/> Timeline</p>
4	Participatory Planning Approach/Formation of GPPFT	<p>Please state, whether Gram Panchayat Planning Facilitation Team (GPPFT) was constituted for facilitation of the entire GPDP planning process?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p>
5	Participatory Planning Approach/Formation of GPPFT	<p>Please state, whether the following persons/agencies were included in GPPFT? (Composition of GPPFT committee document must be uploaded through the link provided at the end of the questionnaire.)</p> <p align="center">Persons/Agencies</p> <p><input type="checkbox"/> Sarpanch - Chairperson</p> <p><input type="checkbox"/> GP Secretary - Member Convenor</p> <p><input type="checkbox"/> Elected members of GP</p> <p><input type="checkbox"/> Former Elected Representatives of GP</p> <p><input type="checkbox"/> Other employees of the GP</p> <p><input type="checkbox"/> Employees of the line departments operating at the GP level</p> <p><input type="checkbox"/> Serving and Retired government functionaries of the GP</p> <p><input type="checkbox"/> Education Experts / Teachers</p> <p><input type="checkbox"/> Frontline workers of Swachh Bharat and, ANM, ICDS, ASHA Health Workers</p> <p><input type="checkbox"/> Community leaders / community representatives</p> <p><input type="checkbox"/> Elderly citizens of the GP</p> <p><input type="checkbox"/> SHG / GP Level Federation office bearers</p> <p><input type="checkbox"/> Volunteers from youth / students / NSS / NCC</p> <p><input type="checkbox"/> NGOs working in local areas / Civil Society</p> <p><input type="checkbox"/> Citizens of the Panchayats working / living in the country or outside Special invitees</p>
6	Participatory Planning Approach/Training of GPPFT	<p>Please state, whether at least 5 members of GPPFT were trained for better facilitation of the GPDP planning process? If Yes, who conducted the training of GPPFT committee?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p>
7	Participatory Planning Approach/environment generation	<p>Please select the steps of environment building/awareness generation followed for the preparation of GPDP</p> <p align="center">Steps of Environment Generation/Awareness</p>

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- Letters to all the households under the GP
- Letters to Working Group members and local eminent persons
- Distribution of leaflets in the community
- Display of banners & posters along with public announcement
- Rallies / campaigns by the villagers including students, volunteers, SHG / CBOs members, GPPFT, etc.

8	Participatory Planning/data collection	<p>Please select the method(s) used for Primary data collection from the following options 5.0</p> <p align="center">Methods</p> <ul style="list-style-type: none"> <input type="checkbox"/> Citizen survey <input type="checkbox"/> Household survey <input type="checkbox"/> Ward survey <input type="checkbox"/> Focused group discussions involving neighbourhood groups <input type="checkbox"/> Semi-structured interviews 						
9	Participatory Planning/data collection	<p>Please select the method(s) used for secondary data collection from the following option 2.0</p> <p align="center">Methods</p> <ul style="list-style-type: none"> <input type="checkbox"/> Census 2011 <input type="checkbox"/> Socio Economic and Caste Census (SECC) data 2011 						
10	GPDP/Quality Planning	<p>Please select from the following subjects which were covered in GPDP for enhancement of quality: 10.0</p> <ul style="list-style-type: none"> <input type="checkbox"/> Water conservation <input type="checkbox"/> Planning <input type="checkbox"/> Low cost-No cost activity <input type="checkbox"/> Livelihood <input type="checkbox"/> Social Justice / deprived section <input type="checkbox"/> Gender Sensitization <input type="checkbox"/> Children protection <input type="checkbox"/> Drinking Water <input type="checkbox"/> Sanitation <input type="checkbox"/> Immunization 						
11	GPDP/Quality Planning	<p>Please state, whether at least three Sustainable Development Goals (SDGs) were covered in the GPDP? 3.0</p> <p><input type="radio"/> Yes <input type="radio"/> No</p>						
12	GPDP/Consultation	<p>Please provide the following information regarding the Bal Sabhas for GPDP 2020-21</p> <p>a. Whether Bal Sabha(s) were conducted prior to finalization of GPDP for 2020-21.? 0.5</p> <p><input type="radio"/> Yes <input type="radio"/> No</p> <p>b. If Bal Sabha(s) were conducted prior to finalization of GPDP for 2020-21, then please upload MoM through the link provided at the end of the questionnaire and also provide the following details. 0.5</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Dates of Bal Sabha(s) conducted</th> <th style="width: 33%;">Issues raised in the Bal Sabha(s)</th> <th style="width: 33%;">Whether issues raised incorporated in the GPDP? (Y/N)</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"></td> <td></td> <td></td> </tr> </tbody> </table>	Dates of Bal Sabha(s) conducted	Issues raised in the Bal Sabha(s)	Whether issues raised incorporated in the GPDP? (Y/N)			
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13	GPDP/Consultation	<p>Please provide the following information regarding the Mahila Sabhas for GPDP</p> <p>a. Whether Mahila Sabha(s) were conducted prior to finalization of GPDP for 2020-21.? 0.5</p> <p><input type="radio"/> Yes <input type="radio"/> No</p> <p>b. If Mahila Sabha(s) were conducted prior to finalization of GPDP for 2020-21, then please upload MoM through the link provided at the end of the questionnaire and also provide the following details. 0.5</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Dates of Mahila Sabha(s) conducted</th> <th style="width: 33%;">Issues raised in the Mahila Sabha(s)</th> <th style="width: 33%;">Whether issues raised incorporated in the GPDP? (Y/N)</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"></td> <td></td> <td></td> </tr> </tbody> </table>	Dates of Mahila Sabha(s) conducted	Issues raised in the Mahila Sabha(s)	Whether issues raised incorporated in the GPDP? (Y/N)			
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14	GPDP/Consultation	<p>Please provide the following information regarding the Ward Sabhas for GPDP</p>						

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a. Whether Ward Sabha(s) were conducted prior to finalization of GDPD for 2020-21.? 0.5

Yes
 No

b. If Ward Sabha(s) were conducted prior to finalization of GDPD for 2020-21, then please upload MoM through the link provided at the end of the questionnaire and also provide the following details. 0.5

Dates of Ward Sabha(s) conducted	Issues raised in the Ward Sabha(s)	Whether issues raised incorporated in the GDPD? (Y/N)

15 GDPD/focus group Please select the focus areas covered in GDPD from the following options 8.0

Focus Areas

Economic Development and Poverty reduction

Human development & Social development

Ecological and Environment development

Public service delivery

e-enablement of Panchayat

Skill development

Women and Child Protection & Development

Infrastructure Development

16 GDPD/Convergence Please select the Schemes/Grants from the following which were converged in the GDPD 16.0

Schemes/Grants

Fourteenth Finance Commission FFC grants

Mahatma Gandhi National Rural Employment Guarantee Scheme MGNREGS

Pradhan Mantri Awas Yojana - Gramin PMAY-G

Samagra Shiksha Education

Saubhagya Electricity Connection to household

Swachh Bharat Mission-Gramin SBM-G

National Social Assistance Programme NSAP

National Rural Livelihoods Mission NRLM

17 GDPD/Plan Implementation & Monitoring system Please provide details of the following regarding implementation of GDPD. Upload the list of activities plan & implemented in the financial Year 2020-21 through the link provided at the end of the questionnaire. 2.0

a. No. of activities planned for the financial Year (2020-21). 2.0

b. No. of activities implemented during the financial Year (2020-21). 2.0

c. Whether the activities mapped on ActionSoft? 2.0

Yes
 No

18 GDPD/Monitoring tools Please select the monitoring procedures used / integrated from the followings for better plan execution 6.0

Monitoring Procedures

Local SDGs targets and indicator framework

Field monitoring by identified officers at Block / district levels.

Information Technology based monitoring including

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		Geo-tagging.																									
		<input type="checkbox"/> Inclusion of National / State level Monitors																									
		<input type="checkbox"/> Monthly Progress Reports (MPR) of physical progress, financial progress, and expected outcomes project (work)																									
		<input type="checkbox"/> Social Audit																									
19	GDPD/Transparency	Please select the public disclosure measures for transparency from the followings, used by GP (Please upload necessary proof through the link provided at the end of the questionnaire)	3.0																								
		Public Disclosure																									
		<input type="checkbox"/> Wall writing/Display Board																									
		<input type="checkbox"/> Leaflets/Digital Mode																									
		<input type="checkbox"/> Account Bills/Vouchers Minimum two uploaded on the link provided																									
20	GDPD/Use of PES Applications	Whether GP uses PlanPlus application for preparing GDPD?	2.0																								
		<input type="radio"/> Yes																									
		<input type="radio"/> No																									
21	GDPD/Use of PES Applications	Whether GP updates information/records on LGD application along with its all villages?	2.0																								
		<input type="radio"/> Yes																									
		<input type="radio"/> No																									
22	Own Source of Revenue(OSR)/Increase in income Generation	Whether there has been increase in income generated through own initiatives during 2020-2021?	5.0																								
		<table border="1"> <thead> <tr> <th>Sl.No</th> <th>Source of OSR Income</th> <th>Income in FY 2019-20</th> <th>Income in FY 2020-21</th> </tr> </thead> <tbody> <tr> <td>(i)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>(ii)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>(iii)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>(iv)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>(v)</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sl.No	Source of OSR Income	Income in FY 2019-20	Income in FY 2020-21	(i)				(ii)				(iii)				(iv)				(v)				
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23	Process Documentation	Please select the documents maintained in the overall planning of GDPD from the following options. Upload the clearly scanned proof of document in PDF format of each through the link provided at the end of the questionnaire	4.0																								
		Documents																									
		<input type="checkbox"/> Copy of Full GDPD Plan																									
		<input type="checkbox"/> Copy of Bills / receipt of OSR income																									
		<input type="checkbox"/> Copy of Bills / receipt of expenditure																									
		<input type="checkbox"/> Photographs One Photograph of each activity related to Gram Sabha meetings, best practices adoption, other achievements should be uploaded.																									